

LIBRARY ADVISORY COMMITTEE MEETING
Weinberg Memorial Library
Friday, October 22 2021

The meeting came to order at 1:33 a.m., via Zoom Conference Meeting by Dr. Marian Farrell.

Present: Prof. George Aulisio, Prof. Kelly Barone, Lori Bruch, Dr. Marzia Caporale, Prof. Marleen Cloutier, Dr. Tracey Collins, Dr. Marian Farrell, Ms. Sharon Finnerty, Dr. Teri Freeman, Dr. Christopher Fremaux, Mr. Eugeniu Grigorescu, Prof. Mark Knies, Dr. Michael Landram, Sean Lenville, Dr. Wendy Mannetti, Dr. Bonnie Markowski, Dr. William Miller, Prof. Linda Mlodzienski, Prof. Ian O'Hara, Prof. Sylvia Orner, Dr. Kim Pavlick, Prof. Sheli Pratt, Ms. Katie Villegasaenz, Dr. Ben Willis, Prof. Donna Witek, and Dr. John Zych.

Unable to Attend: Dr. Yaodong Bi, Dr. Deborah Budash, Dr. Bryan Crable, Dr. Darryl DeMarzio, Dr. Josephine Dunn, Prof. Colleen Farry, Dr. Michael Fennie, Dr. Jakub Jasinski, Dr. Barry Kuhle, Dr. Andrew Lazella, Dr. Nathan Lefler, Dr. Yibai Li, Dr. Bob McCloskey, Dr. Done Meilán del Río, Dr. Masood Otarod, Dr. William Parente, Dr. Christos Pargianas, Ms. Vrutti Patel, Adam Pratt, Dr. Robert Shaffern, Atty. Jason Shriv, and Dr. Argyrios Varonides

Dr. Bruch motioned to accept the report of the Library Advisory Committee for the year 2020-2021. This year. Due to the money the Library has on deposit with Ebsco Host for academic departments, we used roughly \$60,000 to cover department needs.

There are concerns with our collection development model which Prof. Orner will elaborate on in her report. The books are balanced with what is unspent by departments.

Dr. Bruch asked if departments should be more prudent in their spending. Interim Dean Aulisio said that department resource needs should be covered, but spending discretion is appreciated.

2. Security Cameras Update

Interim Dean Aulisio updated the Committee that floors 1, 2, and 3 have returned to normal access. Security cameras were added to the 3

We also added 3 cameras to the 5th floor Heritage Room due to our Special Collections exhibit.

Stairwell cameras were not added because the Library is at its limit for the Cisco platform. They have been pulling cameras from low use areas in other buildings, mostly from stairwells. Mr. Don Bergman informed Interim Dean Aulizio and Associate Dean Lenville that the security camera platform will move to another platform in the next year or two, so all the Library's cameras will have to be replaced at that time.

Dr. Farrell asked if there were cameras on the 4th floor. Interim Dean Aulizio said that because the 4th floor is not 24 hours cameras have not been currently considered.

3. Leaves of Class Friends Fundraiser

The Friends of the Library reinstated the Ann Moskowitz Leaves of Class fundraiser. The format was scaled back and changed to a quarterly drawing. The prizes are approximately \$1700 for each season. They will be mailed in November. Funds raised are used to buy books for the collection every year, as well as gifts towards purchasing furniture and other items for the building.

You can purchase tickets at www.scranton.edu/leaves. Digital promotion will go out as well.

Prof. PrattMcHugh added that each entry is 4 chances to win. Dr. Bruch also said they make nice gifts for department secretaries.

4. Digital Services / Schemel / Mission Reflection Departmental Moves

In January, during Intersession, Digital Services is moving to the Mission Reflection Room, and Dr. Homer's office which is located next to that room on the 4th floor. Because they have many collaborations with Special Collections it makes sense that they are on the 4th floor as well so that resources are more easily shared.

The collection that is housed in the Mission Reflection will move to another room on the 4th floor.

Mrs. Alicen Morrison and Mrs. Sondra Myers our Schemel Forum staff members, will move into the former Digital Services offices.

5. Unfilled Positions in the Library

Currently the Library has 6 unfilled positions. The Assistant Dean position is unfilled. Circulation has two parttime positions currently unfilled. Media has 1 position, but a search is underway. Once that position is filled they can return to their regular hours. Special and Digital Collections has an unfilled position, as well as Technical Services.

From 2019 we are down 3 full time lines and 4 parttime lines. Some of the positions will likely not be filled. We are currently looking at different ways to support various services and departments. An example is that after 5:00 p.m. the R&I evening librarian moves to the Circulation Desk so both desks are consolidated, which allows for continuity of service.

Dr. Farrell said that the salary and the hours of operation of different impacts on the ability to either hire or maintain different positions. Interim Dean Aulisio replied that most applicants are interested in full time positions with benefits and higher wages so there is a lot of movement within the Library staff. Because we are open until 11:30 p.m. makes it difficult to keep people in those positions. Cutting back Library services hours from 11:30 p.m. to 10 p.m. are being discussed. Student Government is considering the proposal and it was also mentioned to Dr. Jeff Gingerich. The chat service will still be in effect after 10:00 p.m.

6. 2nd Floor Renovation Update

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Prof. Witek reported that since in Fall 2021 the Research & Scholarly Services department, which houses the subject liaison librarians, is down two people with longstanding familiarity with disciplinary cognates within the curriculum, one who left the University in August and one who assumed an administrator position, the Library faculty made the decision to pause the Information Literacy Stipends for Fall 2021. The level of collaboration between course instructors who apply for a stipend and the subject librarians who work with them is too intensive for a semester in which so much expert knowledge of the curriculum is absent from the department, and equity of access to subject expertise from a librarian cannot be guaranteed.

If anyone has any questions about the Information Literacy Stipends or the Library Research Prize, please contact her at donna.witek@scranton.edu

9. Affordable Learning Grants and Workshops
Prof. Kelly Banyas
Prof. Banyas reported that the judging panel for the Fall 2021 Affordable Learning Implementation grants met after last April's meeting. To recap, the Panel received five applications and awarded three grants to the following faculty:

Dr. Maureen Carroll, MATH 142 Discrete Structures
Dr. Jason Graham, MATH 204 Intro to Statistics
Dr. Anne Royer, BIOL 284 Humans and Evolution in-action

The OER Committee would like to thank the faculty judges for their service.

The Library will once again be offering Affordable Learning Implementation Grants for classes offered in Spring 2022. Due to student support and interest from their resolution passed by the Student Senate in March 2021, there is enough funding to award up to four \$1,000 grants for full-time faculty to replace most course materials with open resources or appropriately licensed (DRM-free) Library materials. If you are interested in applying, please reach out to your department's subject librarian or a member of the OER Committee (Prof. Banyas, Prof. Cloutier, Prof. Pratt, Prof. McHugh or Prof. Orner). If you are interested in using a resource that is not open and the Library does not own, there is some funding to purchase Library materials for successful applications (up to \$200 per application). This will depend on if the resource is available to purchase and, if electronic, the limits on the license (i.e. if it's DRM) so you can reach out to Prof. Orner (sylvia.orneer@scranton.edu) to check a resource's availability. An email with all the details was sent to the full faculty on September 20th and the link to the web page for the grants Link to Library page for Affordable Learning Implementation Grants is <https://www.scranton.edu/academics/wml/infolit/oergrants.shtml> Link to trial database CloudSource OA: https://csclient2.ent.sirsi.net/client/en_US/scranton/

The deadline for applications is November 19th.

Prof. Banyas announced a call for faculty volunteers for the judging panel to award the Affordable Learning Grants. The Panel should have representation from all colleges. The link to volunteer is: <https://forms.office.com/r/QZaAMyJnKW>

Since there is no Information Literacy Stipend judging panel, this is a great opportunity for service that has a low time commitment. The AL applications are straightforward, and the

judging panel has typically taken less than an hour and members of the OER Committee available at the meeting to answer any questions.

There is also an informational session during Open Access Week to discuss the grants and open educational resources/affordable learning materials on Wednesday, October 27th, from 11 am – noon. There will be a demo on how to use the trial database, CloudSource OA, which Prof. Cloutier demonstrated to the Committee.

The Zoom link for the October 27 Affordable Learning Discussion is 10:00 a.m. – noon is:
<https://scranton.zoom.us/j/94711023922?pwd=eW0xQWgwdEZDMHY1LzdMbUk4Q25XZz09>

10. Dean Search Update Dr. Marian Farrell

Dr. Farrell updated the Committee that the Hyatt Search firm has been hired. There were many search firms that were not available due to other contracts.

Dr. Gingerich, Ms. Patti Tetrault, Dr. Susan Bowen, and Cheryl Hyatt will meet in early November. Once that meeting occurs more regular meetings will be scheduled between the search firm and the Committee.

Prof. Pratt McHugh added that the ad is posted and there is a small pool of candidates. The 2 (t)-6 (e)-6